

1. Date:

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Application for Presenting Export Documents

To : HSBC Bank Canada

2. Instruction (Application)

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

☐ DC or Letter of Credit Presentation/Negotiation ☐ Export Collection

2.1 Presentation/Negotiation under DC

- ☐ NEGOTIATION under a DC
- ☐ NEGOTIATION after receipt of acceptance from DC Issuing Bank
- ☐ PAYMENT to us after receipt of funds from the DC Issuing Bank
- ☐ NEGOTIATION under usance DC confirmed by HSBC
- ☐ Forward documents directly to DC Issuing bank on an approval basis without checking .

2.2 Documents for Collection

- ☐ FINANCING under D/P or D/A
- ☐ PAYMENT after proceeds received under D/A or D/P
- ☐ RELEASE documents against aval - guaranteed payment by Collecting Bank

3. Other Instructions

4.1 Beneficiary/Drawer Name *(the Customer)*

4.3 Name of Contact Person

4.4 Contact Tel Number

4.2 Beneficiary/Drawer Address

4.5 Contact Email Address

5.1 Applicant/Drawee Name *(the buyer)*

5.3 DC Number

5.4 DC Issuing Bank/Collecting Bank Name and Address

5.2 Applicant/Drawee Address

5.5 Customer's Reference Number *(e.g. Invoice number)*

5.6 Draft No. *(if applicable)*

6. Brief Description of Goods *(e.g. Toys, Garment, etc.)* ☐ See attached Documents (invoices/original letter of credit)

7.1 Presentation/Collection Currency

7.2 Presentation/Collection Amount

8. Number of Documents attached

Document	Org	Copy		Org	Copy
8.1 Bill of Exchange / Drafts			8.2 Insurance Policy / Certificate		
8.3 Commercial Invoice			8.4 Bill of Lading		
8.5 Customs Invoice / Certificate			8.6 Non-negotiable Bill of Lading		
8.7 Packing / Weight List			8.8 Air Waybill		
8.9 GSP Form A			8.10 Certificate of Origin		
8.11 Export Licence			8.12 Inspection Certificate		
Other Documents			8.13		
8.14			8.15		
8.16			8.17		

9. Proceeds Disposal

Credit our HSBC account number

HSBC Exchange Contract No. for conversion of proceeds (if applicable)

Credit account No. at other bank

Bank details (Name and Address)

COLLECTION INSTRUCTIONS FOR BILLS UNDER DA/DP**10.1 Document Release/ Payment Terms**

- ☐ Release Documents against Payment – D/P
- ☐ Release Documents against Acceptance – D/A
- ☐ Acceptance/Payment may be deferred awaiting Arrival of Carrying Vessel

10.2 Advise of non-payment or non-acceptanceBy ☐ Cable ☐ Airmail**10.3 Tenor**

- ☐ Sight
- ☐ Fixed due date
- ☐ days

10.4 Interest

- ☐ Collect Interest @ % p.a. from Drawee

from date of

until date of

10.5 Charges

- ☐ Beneficiary/Drawer (the Customer) to pay all charges
- ☐ Buyer to pay all charges
- ☐ Customer pays HSBC's charges, Buyer pays their bank's charges

10.6 Waive Interest and Charges

If charges and/ or interest refused by the Buyer

- ☐ Waive / ☐ Do not Waive

10.7 Protest

For Non-acceptance and / or Non-payment

- ☐ Protest / ☐ Do not protest

Note: If no instructions are given regarding protest the Bank will assume that protest is **not** required**10.8 Storage and Insurance**

- ☐ If bill unpaid/unaccepted store and insure goods

10.9 Foreign Currency Payment

☐ Documents may be release against payment in a local currency provided the Drawee(s) give their undertaking to pay any difference arising from fluctuations in the exchange rated between date of payment and receipt of funds at HSBC.

10.10 Agent / Forwarder details and payment

In case of need refer to

Deduct the following to be paid to above agent

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by visiting www.gbm.hsbc.com/gtrfstt or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms apply to the above trade service(s).

Signed for and on behalf of the Customer:

Date

Print Name

Print Name

Authorised Signature(s) (signed in accordance with the bank mandate)